

Board Members Expectations: Asheville Buncombe County League of Women Voters

Members shall

- Honor their responsibility as a board member by committing the time required to conduct the work of the League
 - Participate fully in Board meetings; read materials related to the agenda in advance
 - Check email at least once a day for League business requiring your attention
 - Review and comment on minutes and other documents in agreed upon time frames
 - Indicate approval of final minutes and other documents in agreed upon time frames
 - Serve on committees, task forces, or special assignments
 - If you find that you cannot complete a commitment you have made for League work, inform the Board immediately
 - Support Board decisions once made

- Support the efforts of the League
 - Participate in events and activities of the League
 - Advocate for the League
 - Share networks and encourage others to support the League
 - Participate in fundraising activities
 - Donate to the League at the highest level their situation allows

- Use sound judgment to make best possible decisions taking into consideration all available information, circumstances, and resources
 - Proactively seek information, ask questions, and conduct due diligence regarding Board matters
 - Board members shall not make unauthorized promises to a contractor or bidder; Board members shall not reveal confidential information provided by contractors or share information with potential bidders unless specifically authorized by the Board
 - Board members shall not accept directly or indirectly any monetary or in-kind gift from contractors or suppliers before, during or after the contract period

- Exhibit the highest standard of behavior
 - Board members shall be completely nonpartisan in any activity they engage in for which they are identified as a League member
 - Board members shall not advocate or support any activity that violates a county, state or Federal law or regulatory requirement
 - Board members shall not use their position for personal gain
 - Board members shall not misrepresent or withhold known facts on any issue involving association activities
 - Board members shall disclose personal or professional relationships with any company, contractor, supplier, organization, or individual seeking to have a relationship with the Alliance.
 - Board members shall recuse themselves from participating in discussion or voting when such a conflict exists.
 - Board members shall be mindful of perceived conflicts of interest and raise these with fellow Board members.
 - Board members shall maintain confidentiality regarding sensitive matters

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